



Rhode Island Building Official's Association

www.riboa.net

P.O. Box 33 - Westerly, RI 02891

President

Chuck Phelps
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Vice President

Matthew Souza, CBO
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Secretary

Seth Golbitz, CBO
Alt. Building Official
City of Warwick
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Treasurer

Christopher Carey
Alt. Building Official
Town of Westerly
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Immediate Past President

Brad Ward, CFM
Building Official
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RIBOA Monthly Meeting.

Barrington Town Hall

Meeting Minutes – May 22, 2025

President Chuck Phelps called the meeting to order at 1:58 PM.
Pledge of Allegiance led by Rob Walker.

Executive Board Members:

President: Chuck Phelps (present)
Vice President: Matthew Souza (present)
Secretary: Seth Golbitz (present)
Treasurer: Christopher Carey (present)
Past President: Brad Ward (absent)

Minutes:

Rob Walker moved to approve the prior meeting minutes, which was seconded by Larry Desormier (all in favor).

Secretary's Report: Nothing to report.

Treasurer's Report: Treasurer Chris Carey reported the following:

15-Month CD

- The 15-Month CD had a beginning balance of \$89,772.47. It has accrued \$590.33 in interest totaling \$90,362.80

Education Account

January

- Education Account had a beginning balance of \$23,587.39 with 0 withdrawal and 0 deposits for an ending balance of \$23,587.39.

Operating Account

January

- Operating Account beginning balance of \$13,994.26 (Feb), with 4 Withdrawals totaling \$2,339.61 (March) & 3 Withdrawals totaling \$1,214.21 (April)
7 Deposits totaling \$2587.66 (March) & 11 Deposits totaling \$14,009.31 (April)
Ending balance of \$26,988.01.



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- Discussion regarding accounts and how to optimize the organizations funds.

Don Peak made a motion for the treasurer to open a Money Market Account and to provide the Treasurer the ability to move moneys around to optimize the Association's Funds. Matt Souza seconded the motion. (All members approved).

Bill Moore made a motion Treasurer's Report and Secretary Report until next month's meeting, which was seconded by George Dumont (all in favor).

Vice President's Report: Nothing to Report.

President's Report:

President Chuck Phelps wanted to recognize one of our members. In a classy move, Don Peak has step down from Building Official (NK) to allow Matt Souza to become the New Building Official in North Kingstown. (All in attendance agreed and a round of applause was given).

Committee Reports:

1. Social Committee: Jim Tavarozzi not present, Pres. Chuck Phelps spoke:

- Nothing new to report regarding the Summer Outing. Possible Harbor Cruise in Newport. More information will be provided at the next meeting. If you have ideas regarding the Summer and/or Winter Outings, please contact the Social Committee or the Executive Board.

2. Expo Committee: 14th Annual Expo and Education Fair.

- Chair Wayne Pimental spoke: The Expo went very well, and wanted to thank all the volunteers that went and helped.
- 41 Sponsors of the event
- Raised \$13,770 and after expenses Net Total \$12,575
- Makita Tool. The Association's Cost \$16,200.

Wayne Pimentel made a motion for RIBOA to spend \$3,624.26 to cover the difference in cost of the tools; which was seconded by Dave Murphy (all in favor).



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3. Legislative Committee: Bill Nash spoke:

- Bills that have been tracked by the committee looked to be Held for Further Study.
- 1 Bill likely to pass will move Building Commissioner Office out of DBR and under the State Fire Marshal Office.

4. Golf Committee: Chair. Bill Moore spoke:

- Friday, June 13, 2025 Golf @ Green Valley Country Club
- 10 Am. Shotgun Start
- 144 Foursomes. Tournament sold out.
- Raffle Gifts are NEEDED. Gift card, golf related items, Men's & Women's apparel, etc. Basically, anything and everything is appreciated.
- Zoom Meeting Monday May 19, 2025 @ 11am.

Larry Desormier made a motion for the association to donate \$1,000 for the purpose of purchasing raffle prizes, which was seconded by Stan Pikul. (all in Favor).

5. Scholarship Committee

- Dave Murphy stated that there are 5 scholarship applicants this year and 1 recommendation from New England Tech.
- Bi-Laws will need to be rewritten to address the deadline dates.

Old Business:

- ICC Leadership Academy: Matt Souza and Bill Nash spoke: Leadership Academy was held in Orlando FL, Brad Ward and Matt Souza Attended. Over 100 people attended, which is a record (Average 40).
- Next year ICC Leadership Academy will be held in Hartford CT, 3rd week in April.

New Business

1. State Building Commission Report: Jim Cambio (absent)

2. ICC Updates:

- Bill Nash. Nothing new to report.



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3. Sub-committee List: Pres. Phelps spoken: New list was sent out, if there are any updates or changes please get in contact with Chuck. Any questions regarding the roles of the committee, please refer to the Bi-Laws.

4. Members' Questions and Comments:

- Larry Desormier: IECC Energy Code Training through RIBA, has finalized the 4th module involving MEPs requirements.
- Training will be provided for the 4th module. TBD

Correspondence:

- N/A.

Health & Welfare:

- Brad Ward has withdrawn previous months request for financial assistance to attend ICC Leadership Academy.
- Previous Month's motion to approve \$500 for Stan Dickerson was invalid due to the status of the member that made the motion.
Pres. Chuck Phelps made a new motion to donate to Stan Dickerson \$500, seconded by Frank Ialongo. (All in favor).
Motion Passed.
- After conversation and comments, the motion was withdrawn.
- Larry Desormier made a motion to send a Gift Basket to Stan and to wait to see if exactly what Stan will require for assistance, which was seconded by Wayne Pimental. (All in Favor)

Adjournment: Pres. Phelps made a motion to adjourn at 2:38 PM, seconded by Seth Golbitz (all in favor).