



Rhode Island Building Official's Association

www.riboa.net

P.O. Box 33 - Westerly, RI 02891

President

Chuck Phelps
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4Leaf, Inc.
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(617) 381-4615
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Vice President

Matthew Souza, CBO
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Secretary

Seth Golbitz, CBO
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Treasurer

Christopher Carey
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45 Broad Street
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Immediate Past President

Brad Ward, CFM
Building Official
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43 Broadway
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RIBOA Monthly Meeting. East Greenwich Fireman's Hall Meeting Minutes – October 16, 2025

President Chuck Phelps called the meeting to order at 12:50 PM.
Pledge of Allegiance led by George Dumont (recently retired)

Executive Board Members:

President: Chuck Phelps (present)
Vice President: Matthew Souza (present)
Secretary: Seth Golbitz (present)
Treasurer: Christopher Carey (present)
Past President: Brad Ward (present)

Minutes:

Bill Moore moved to approve the prior meeting minutes, which were seconded by Jack Neves (all in favor).

Secretary's Report: Nothing to report.

Treasurer's Report: Treasurer Chris Carey reported the following:

3-Month CD (Certificate of Deposit)

- The 3-Month CD had a beginning balance totaling **\$91,849.75**
- Note: 18-month CD ended. Chris had a limited amount of time to reinvest the money in a short-term CD paying the best interest rate.
- Chris invested the money into a 3 Month CD at an interest rate of 3.44%

Operating Account

- Operating Account beginning balance of \$11,219.75
August: 2 Withdrawals totaling \$169.95 & 10 Deposits totaling \$7906.20
September: 5 Withdrawals totaling \$3,271.95 & 6 Deposits totaling \$461.60
Operating Account: Ending balance of **\$16,145.65**

Education Account

- Education Account had a beginning balance of \$18,587.39
August: 1 withdrawal of \$1,000 and 0 deposits.
September: 1 withdrawal of \$2,907.30 and 0 deposits.
Education Account: Ending balance of **\$14,680.09**



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Comments:

Brad Ward: Think Chris does a great job and dedication for handling this.

Matt Souza: He has great trust in Chris to make the correct decision.

Karren Verrengia: Agrees with Matt Short-term does yield more.

Dave Murphy made a motion to approve Treasurer's Report; seconded by Brad Ward (all in favor).

Vice President's Report: Nothing to Report. I have had conversations with a few members to have code discussions at upcoming meetings. 10- 20 minutes. Start next month, have an agenda item. Jacob Neves made a motion to have code discussion added to the end of meetings, seconded by Joe Warner. (all in favor).

President's Report: Nothing to Report.

Committee Reports:

- Social Committee:** Jim Tavarozzi, Summer outing went well. We have the winter outing on December 12th @ TopGolf. Brad Ward made a motion to charge \$20 members and \$30 for non-members, seconded by Dave Murphy. (all in favor).
- Legislative Committee:** Joe Warner spoke:
 - Adoption of new codes 2021 on December 01, 2025
 - The new codes will be called SBC# - 2025
 - NEC 2023
- Membership Committee:** Matt Souza and Chuck Phelps spoke:
 - 60% of the members have submitted for the renewal. 50% of the total membership has paid their dues. **2 ½ months left.**

Old Business:

- Summer Outing: Attendance: 60 people
- ICC Conference: Value of the Reimbursement for members. The members are going to have to request
- NEBOEA Conference: Only scan out this year. Dave and Chris did a great job with RI Night.

New Business

1. [Chuck Phelps] Chapter Benefit Day. ICC. November 20th at our schedule meeting we will have training. Marcus Kellum. 6 ICC credits ICC reimbursement of \$1,800. Approximate Cost is \$3,200. President Phelps is not attending the ICC conference, therefore the origination



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saved \$1,000. [Matt Souza] We may have to pay \$500 and we need a vote.

- Brad Ward made a motion to cover the full amount then get reimbursed, seconded by Joe Warner. (all in favor).

2. Bi-law update: Executive Board will meet to discuss changes to bi-laws and submit it to the Bi-Law Committee for changes.

3. ESBOF 2026: March 29-30 @ Mystic CT. (Same as last year) No Course Schedule.

4. State Building Office. Matt Lambert presented how to submit Education Credits for the renewal of State Certificates. There will be 4 Renewal's notifications.

Any issues contact Matt matthew.lambert@dbr.ri.gov, please be sure to identify the Record Number.

5. ICC Updates:

- [Bill Nash] Mid-April Hartford Connecticut. Code Hearing will take place.
- ICC Leadership Academy. Hartford Connecticut
- ICC Annual conference Oct 19th-30th.
- NEBOEA 60th Anniversary.

6. Members' Questions and Comments:

Correspondence:

- N/A.

Health & Welfare:

- [Chuck Phelps] Jim Cambio's mother passed away. Be sure to give your condolences when you see him

Adjournment: Matt Souza made a motion to adjourn at 1:40 PM, seconded by Seth Golbitz (all in favor).